# Cary CERT Association

Board of Directors Minutes

Wednesday, December 7, 2022, at 6:30 p.m.

ZOOM

**Officers**:

President: Randy Stark – Present At-Large: Dawn Truskowski – Excused

Vice President: Julie Carlino – Present At-Large: Sonia Estroff – Present

Secretary: James Danks – Absent At-Large: Stan Levine – Present

Treasurer: K. Kanakasapapathi – Absent Others: David Taylor – Present

Liaisons: Blake Boyd – Present George Dolicker – Present

 Matt Jacoby – Present Tom Hegele – Present

 Cathy Hooper-Newlin – Present

 Sue Olmsted – Present

 Russell Kandel – Present

 Cliff Goodman – Present

 Abdul Lateel – Present

**Meeting start time**: 6:30 p.m.

**Welcome** to CERT Board of 2023: President – Julie Carlino

 Vice President – George Dolicker (1 year taken over from Julie)

 Secretary – Robin Lane (1 year taken over from James)

 Treasurer – Stan Levine

 At-Large – Tom Hegele (1 year taken over from Stan)

 At-Large – Steve Botha

 At-Large – Dave Taylor

An explanation of why we have a whole new board: Dave and Robin were elected to the two open at-large position (to take the position Dawn and Sonia had); Julie was elected as the President; Stan was elected as the Treasurer. James decided to leave as Secretary for health reasons. This left the board with 3 open positions. We had an emergency meeting to vote on who should be appointed. Robin was appointed to take over the Secretary position, George was appointed to take over the VP position, Tom was appointed to take over the at-large position for Stan. That meant Robin’s position was now open again, so we appointed Steve to take over that at-large position.

**Approval** of November 2, 2022, BOD meeting minutes. Sonia motioned to approve, and Stan seconded.

**Approval** of Treasurer's Report – see detail attached K. Kanakasapapathi

* Account balance beginning of November 2022 was $8,515.17.
* Account balance at end of November 2022 was $8,399.45.

**Committee Updates**:

**Communication**: Randy Stark

CERN NET:  6 check-ins.

**Fundraising**: Cathy Hooper Newlin

No update this week.

**Training/Exercise Updates**:

* General Meeting on November 10, 2022, at Station 7, 7 p.m. – 8:30 p.m. Randy Stark
The General Meeting in November had elections (see above for results) and we went over the year. Randy and Stan prepared the budget for 2023 and Randy presented it to the membership; Julie/Sonia went over the number of events/volunteers; and the 2023 training schedule was sent to all members.
* End-of-Year Party on December 8, 2022, at Cary Arts Center, 6 p.m. – 9 p.m. Randy Stark
RSVP’s for tomorrow night’s party have been given to the FD. Certificates and Awards have been created and will be presented at the party.
* CERT Basic class date was for January 20–22, 2023 Dawn Truskowski
No update provided.
* January Monthly Training on January 12, 2023, at Station 7 Julie Carlino
The Stop-the-Bleed class will be taught by George Dolicker. Certificates will be provided to those who take the class.
CPR will also be gone over.
George to contact Samantha to see if she has a dummy available for CPR.
* CERTEX, April 1, 2023, entire day Randy Stark/George Dolicker
This topic will be discussed further in January’s board meeting for money allocation.
* Multi-Agency Drill/Exercise on September 9, 2023 George Dolicker
No update this month.

**Events**: Sonia Estroff

* Cary Senior Center – “Are You Prepared?” November 8, 10 a.m. – 11:30 a.m.
Robin, Cathy, and Sonia helped teach this course to 7 people. Backpacks were given out. Discussed ideas for better attendance such as charging/depositing money, or upping attendance count so it doesn’t get blocked. This will be discussed further in January’s board meeting.
* Town of Cary Share & Care Event, February 3, 2023, 9:30 a.m. – 12:30 p.m.
Backpacks will be given out at this event. Cathy has said she can help with this event.

**New Business**:

* Merit Program David Taylor
David has access to the Merit program. This program will allow us to certify our members have take the courses and attended the exercises we have provided. Members must sign up and, if they have an Apple phone, will be able to scan a QR code when they attend an event to get their certifications.

**Old Business**:

* Trailer/Storage inventory. Randy would like to have a full inventory done of the trailer. Julie, Sonia, and Dave will meet with him on December 19, 2022, at 9:30 a.m. to update what is in the trailer and storage.
* Various cables and radios Randy Stark
Kenwood Radio Microphone cable worn. Coax cable bad and another coax cable has a bad connector. Randy is working with David to get everything repaired/replaced.
* Strategic Plan for Cary CERT to guide future activities Stan Levine
Julie and Stan to begin working on this in 2023.

**Meeting end time**: 8:05 p.m.

**Financial Statement Attachment**

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| **Cary CERT Bank Account Journal Summary — November 2022** |
| **Month** | **Beginning Balance** | **Ending Balance** | **Debits** | **Credits** |
| January | $8,391.85 | $8,114.85 | $277.00 |  |
| February | $8,114.85 | $9,069.85 | $45.00 | $1000.00 |
| March | $9,069.85 | $9,056.17 | $45.00 | $31.32 |
| April | $9,056.17 | $9,011.17 | $45.00 |  |
| May | $9,011.17 | $8,984.10 | $45.00 | $17.93 |
| June | $8,984.10 | $8,956.73 | $167.64 | $140.27 |
| July | $8,956.73 | $8,897.73 | $59.00 |  |
| August | $8,897.73 | $9,853.29 | $59.00 | $1,014.56 |
| September | $9,853.29 | $9,813.52 | $59.00 | $19.23 |
| October | $9,813.52 | $8,515.17 | $1,298.35 |  |
| November | $8,515.17 | $8,399.45 | $154.73 | $39.01 |
| December | $8,399.45 |  |  |  |

| **Cary CERT Bank Account Journal Detail — November 2022** |
| --- |
| **Month** | **Check #** | **Paid to:** | **Debit Amount** | **Credit Amount** | **Reason** |
| January | 995063 |  | $45.00 |  | Storage |
| ACH |  | $232.00 |  | USPS P.O. Box |
| February | 995064 |  | $45.00 |  | Storage |
|  |  |  | $1000.00 | Donation |
| March | 995066 |  | $45.00 |  | Storage |
|  |  |  | $31.32 | Donation |
| April | 995064 |  | $45.00 |  | Storage |
| May | 995068 |  | $45.00 |  | Storage |
|  |  |  | $17.93 | Donation from Amazon Smile |
| June | 995070 |  | $59.00 |  | Storage |
| 1143 | Julie Carlino | $108.64 |  | Generator Rental |
|  |  |  | $140.27 | From City Barbecue fundraiser |
| July | 995071 |  | $59.00 |  | Storage |
|  |  |  | $1,000.00 | From Church Grant |
|  |  |  | $14.56 | From Brite Funds (member’s employee sign-up) |
| August | 995072 |  | $59.00 |  | Storage |
| September | 995073 |  | $59.00 |  | Storage |
|  |  |  | $19.23 | Donation from Amazon Smile |
| October | 995074 |  | $59.00 |  | Storage |
| 1144 | Julie Carlino | $25.72  |  | Trailer Maintenance |
| 1145 | Sonia Estroff | $68.50  |  | CERT Supplies |
| 1146 | Randy Stark | $74.97  |  | Kenwood Radio Microphone |
| 1148 | Julie Carlino | $965.10  |  | Generator and Canopy |
| 1151 | Julie Carlino | $105.06  |  | GO Team Lunch |
| November | 995075 |  | $59.00 |  | Storage |
| 1149 | Randy Stark | $83.88 |  | SiteLock for Website |
| 1150 | Wake County Tax Administration | $11.85 |  | Trailer Property Tax |
|  |  |  | $14.56 | ??? |
|  |  |  | $24.45 | Donation from Amazon Smile |
| December |  |  |  |  |  |
|  |  |  |  |  |
| Debits and Credits | $2,254.72 | $2,262.32 |  |
| Begin Balance 2022 | $8,391.85 |  |  |
| Balance | $8,399.45 |  |  |